

Recreation Advisory Meeting
July 10, 2008 6:00 pm
North Heights Recreation Center

RAC Members Present: Otistene Smith, Artis Boykin, Terry Larry, Sylvia Jones, Cedric Black, Charles Jones,

Excused Absent Members: James Lawson and Rhonda Hines

Unknown Absent Members: Bernadette Shepard, Louie Kornings, Justin Lindsey, Margo Tenner, Sherry Pettit, Trinity Johnson

Staff Present: Tina Worrell, Blenda Wilson, Renee Henson, Glenda Parker, Jeff Caplinger and Janie Horn

Otistene welcomed everyone

Janie called roll

Otistene asked that staff send a certified letter to RAC Members who have been absent three times asking for their attendance at meetings. Tina reported that James Lawson has bible study and would be able to attend if RAC changed the meeting day. He also understands that he may need to step down. Otistene explained the reason for RAC and that this is RAC's third meeting this year.

The July 2008 RAC minutes were accepted.

Staff Reports

Otistene asked if there was any question about the centers.

Katrina Wilbon (GVCC Director) had a special meeting at her center and would be unable to attend the RAC meeting. Hydco is working on the Splash Pool at GVCC. Tina reported that the figures that Hydco received were higher than expected. Hydco is working to get more figures.

Tina reported that Hydco was chosen from the city's approved Architect and Engineer list by a city committee of department heads for the recreation centers' renovations and Rex Morris and Association were chosen for the roofs.

Tina stated that Rex Morris would be starting the roofs on July 28. They will start at Sherman Park CC. It will take 45 days to complete each center with the next center starting 30 days after the previous.

Tina discussed work-orders. She asked for the RAC's support for Recreation's work-orders being top priorities (mowing, painting). She explained the work-order procedure. Work-orders are submitted to the Recreation Administration Office and then faxed to Parks Maintenance. At one time, Parks was providing work order status reports. This

has been discontinued. Otistene and Charles Jones will visit with Mr. Rhoads about the matter.

Tina and Recreation staff have discussed getting a Maintenance Crew for Recreation only.

Sylvia inquired of the directors if they have any kids that cannot afford to pay for membership or Sapling Program. Glenda stated that North Heights does not have that problem. Renee said that she has about six kids that needed sponsorships. She said that she has gone out and got sponsors for her Summer Program participants. Sylvia asked that Recreation consider letting parent's start a payment plan in January so it would be paid by the time Summer Program starts. Jeff said that he would put that in the program next year. Tina stated that it would cost \$122,000 for 345 kids if the SAPling was offer for free. Otistene inquired about the program's effectiveness. The CC directors reported that it was very effective. Charles said that Housing would help sponsor kids. He also said that Shorter Gardens would help too. Otistene asked that if RAC members heard or knew of anyone that would be willing to sponsor a child to let the Recreation staff know. A list would be developed for 2009 potential sponsors in order to send our letters early for next season. Charles suggested contacting churches that the child attends to see if they would help sponsor the child.

Charles asked about the Incentive Program that he has noticed not as many on reports.

Otistene said she noticed that the NLRCC and Fitness Center is doing corporate/business memberships. Tony reported about Blue Cross Blue Shield, Ben E. Keith and DHL.

Otistene asked about children being able to use the NLRCC and Fitness Center. Tina reported that she has visited with Mr. Rhoads and that other fitness centers do not let children under the age of 16 use fitness equipment. Consideration is being made to find a location for a "day care" but currently there is limited space available.

Otistene inquired about staffing at Funland and reports that community center staff were required to work at Funland. Tina stated that there are two openings currently at Funland. Staff had been required to work during the school hours to help cover parties and groups. This was only until regular Funland staff (the majority are students) are out of school. CCs staff has not been required to work there since May.

Jeff presented the children's play program information. The play will be Jack and the Bean Stalk with the Missoula Theater overseeing it. The play will be presented at the NLRCC on August 16. Children ages 6-18 can audition for the cast.

Jeff presented the Space Day posters to North Heights, Glenview and Sherman Park Community Centers. Youth were given the opportunity to sign the posters in 2006 and their signatures were sent to space in the Space Shuttle.

Otistene asked that evaluations be completed on programs and rental. Jeff stated that he has the forms and would be working with his staff to get these out and results in. CC directors will be conducting evaluations on their rentals as well.

Renee reported that the Community Fest is scheduled for July 19 at Sherman Park from 10am to 1pm. She encouraged everyone to attend and walk through of her building to see what all has been done.

Glenda reported that she and her staff are working with the Levy Improvement Project to provide programs and volunteers for NHCC.

Otistene reported on the Foundation's progress. Cedric is working on the 501C3. The foundation has an Employee Federal Identification number. Rhonda is working with the bank and has everything ready to open an account. Otistene stated that the Foundation needed to find a CPA and/or an attorney prior to submitting the 501c3 paperwork. She said that it will take couple of months to get this going. She asked that members submit names for board to help out. Otistene said that the Foundation would have fundraisers to help with Recreational Programs and the Community Centers. Charles asked that center directors E-mail him any pictures that they have of their centers and they would be placed on the Foundation's website that his son has agreed to develop.

Capital Improvement Projects was discussed. North Heights painting will be done by July 21. Sherman Park's gym is not complete until roof is done. SPCC's Handicap parking is not finished. Tina reported that the Department was working on a grant for SPCC's outdoor play area. Glenview's painting will start on next Monday. Floors are almost done at Glenview. Bathroom partitions will be finished next week at Glenview and Sherman Park.

Action Steps in minutes – Otistene asked that research on grants be completed so that someone on the committee could help write grants. She said that we have foundations out there and we have to work as a team. She said that she has been on the committee for two years and she wants to see things happening with Recreation Centers.

Charles inquired about who has input on Capital Improvements at Recreation Centers. Renee stated that they make a list and turn it in. He said directors are at the centers and know what needs to be done and should have an input on the decision. He said they are going to start getting and input directly from directors. Otistene said when they need to take a walk through the centers and see what needs to be done. Cedric suggested they need to make a list of what needs to be done and what has been done checked off.

Otistene asked that a scrapbook of different activities at centers be developed for marketing. Community Center Directors and Program Supervisors will all start developing these scrapbooks.

Meeting was adjourned at 7:02 pm

Respectfully submitted by Janie Horn